

Administration & Finance Commission

Approved Minutes

June 8, 2010

Attendees: Joe Bari – chair, Marg Wall-Council liaison, Jack Grotkin-Council liaison, Hugh Stoll, Chip Kurt, Andy Lang, Pete Coyle, Richard Berens, John Buske, Toni Leach-staff, Steve Klein-staff.

The meeting started at 6:30 p.m. Steve Klein led the group in prayer.

Approval of Minutes: Minutes from the May 11, 2010 meeting were approved.

Parish Council Update-Marg: Danielle Bass-Molliver presented a department synopsis (Justice and Charity) and a little background about herself as substitution for the Pastor report. The co-chairs of the JCC Commission were also present; Dan Dixon and Mary DeFoe, to support Danielle and answer questions from Council members. Newly elected Parish Council members are; Kathy Browning, Marilyn Dvorak and Pat Vasatka. Commission goals and objectives are due June 15. Long Range Planning Committee continues its analysis of the survey. A wills and estate workshop was held on May 19.

A brief synopsis of last month's facility tour was presented to answer/update any Commission members that were not present. Again, Bill DeRosier gets much praise for his knowledge and demonstrated care for the facilities. The parking lot and some form of internal water treatment probably need top attention.

Review of May 2010 financials: The Commission reviewed the May 2010 financial snapshot report and variances. There were no extraordinary changes noted. Our cash flow was adequate to meet our monthly obligations. Collections in May were slightly ahead of last year, and staff continues to manage expenses well; 3.4% less than last year actual. An estimated year end projection puts the parish at a \$17, 205 deficit for the year.

Goals and Objectives: A final discussion about the Commission's goals and objectives took place. Staff will combine all comments, changes, suggestions and submit by email to all Commission members for a final review before they are sent to Theresa Kraus for preparation for the Parish Council meeting on June 22, 2010.

Other issues and updates: It was suggested that a representative from Faithful Shepherd Catholic School and Tri-Parish Center be available in the fall to report on the financial operation of the school. Staff will arrange this. The Commission members encourage the two new attendees to consider becoming regular members, and we thank them for their participation in tonight's meeting (Richard Berens, John Buske).

Adjournment and Next Meeting: The meeting adjourned at 7:50 p.m. The next meeting will be on August 10, 2010 at Faithful Shepherd Catholic School. Year end (June 2010) financial reports will be emailed to members when completed even though no meeting will be held in July. The meeting will begin at 6:30 p.m.

Respectfully submitted
Steve Klein