



Parish Pastoral Council - Meeting Minutes

Date: Wednesday, December 6, 2017

Time: 6:30 PM – 8:32 PM

Location: St John Neumann

Attendees:

- **Present:** Fr. Doug Ebert, Fr. Mark Pavlak, Fran Laufle, Nic Decapia, Deb Mason, Debbie Andrews, Robert Peterson, Rick Durig, Kristi Steinman, Michaela Willer, Dave Gerken (Trustee)
 - **Absent:** John Peterson, Hugh Stoll (Finance Council)
 - **Minutes:** Submitted by Nic Decapia, Secretary
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Call to order: 6:30pm by Fran Laufle

Prayer and Mission Statement: Bob Peterson

Approval of Agenda:

- **MOTION:** Agenda approved with proposed addition of information on the Parish History Archive.

Pastor's Report:

- Installation of dividers in the Social Hall is almost complete
- Business Administrator position has been filled but not announced yet.
- Sunday Mass attendance is trending up, with a spike at the 5:30PM Sunday Mass.

Parishioner Feedback/Review:

- Information and discussion on Columbarium has been tabled for the next meeting.
- Improving Quiet Time before Mass was submitted by a parishioner through the pastor.
 - A variety of options to address this issue were discussed
 - The Worship Committee will be consulted for input
 - All Committees will be alerted to this concern
 - Further discussion at the next Council meeting

Ad hoc Committee Updates:

- Leadership Brochure – Michaela Willer
 - A draft of the Leadership Brochure was presented and accepted by the Council with minor revisions suggested
 - Once revisions have been made, a final draft will be circulated for review.
- Volunteer Recruitment & Retention – Deb Mason

- Successful implementation of the Ministry Fair for Family and Community Life Ministries in November
- Process and lessons learned have been documented for future implementation in other Committees and Ministries
- Other Ministries implementation have been scheduled as follows:
 - January – Worship Committee
 - February – Pastoral Care and Justice and Charity Committees
 - TBD – Faith Formation Committee
- Leadership Training – Rick Durig
 - Presented draft proposal for the Leadership Training program
 - Program details will be presented to the Committees in the next Joint Council/Committee Meeting in January
- Safe Environment Promotion – Fran Laufle
 - Objectives and time commitment for this program distributed to Parish Council
 - Debbie Andrews will take the lead for the Parish Council

New Ministry Proposal (Young Adult):

- Michaela Willer moved to approve institution of the new Young Adult Ministry within the Family and Community Life Committee.
- **MOTION:** Seconded and carried.

Committee Updates:

- Pastoral Care: Preparations are underway for February Ministry Fair and completion of Part I Committee Reporting Tool
- Justice and Charity: Discussions on World Day of the Poor and completion of Part I Committee Reporting Tool
- Family and Community Life: Discussion on Goals continues as part of accomplishing the Part I of Committee Reporting Tool
- Faith Formation: The new programs are proceeding as expected. Confirmants as mentors for younger grades is being discussed. The subject of Quiet Time before Mass will be discussed.
- Worship: A second revision of the committee Goals definition was submitted to the Parish Council

Other:

- Parish History Archive:
 - A large amount of parish history has been compiled for the 40th anniversary and needs to be stored for future use.
 - Proposal for a space and link in the Parish Website was discussed
 - There is a multitude of Information to be collated, categorized and published as appropriate.
 - Rick Durig suggested a particular software that can accomplish this task. He will discuss with Mike Meirink
- An updated 2017-2018 Ministry listing was handed out.

Adjournment

- **MOTION:** Made and approved to adjourn at 8:32pm

Next Meetings:

- Joint Council/Committee Meeting: Thursday, January 4, 2017, 6:00pm-8:30pm with Executive Session of PPC at 8:30 pm.
- Parish Pastoral Council: Wednesday, February 7, 2017, 6:30pm-8:00pm